DCRC Nomination Questions

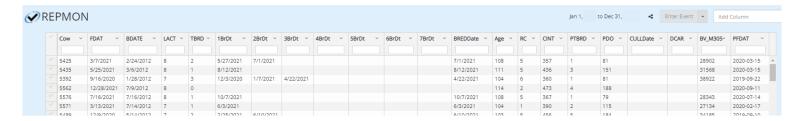## BoviSync Offload Instructions

Custom Reports

(Copy and paste the PDF link into your browser. The PDF format allows you to click on the links and load the reports. Hold down the "ctrl" key (bottom left corner of keyboard) and click on each report link.)

REPMON file in BoviSync

Nominator should have access to the farm or have someone from the farm log into bovisync.farm

Once logged into the farm, click the link below to load report.

REPMON - https://bovisync.farm/report/825N6W

When the report has loaded, click the menu arrow and go to "Print and Export". Click the "+" sign and then "Export CSV". The report will download and open up or be found in your download folder.

From here, the file will be a CSV and can be attached from your computer's download folder and forwarded in an email.